MAINE ENGLISH 12 · UNIT 3 · 5 QUESTIONS

Writing and Communication — Practice Test

This practice test was made by AI and there may be mistakes. If a question or answer looks wrong, use the Flag a mistake button to let Brett know so he can fix it.

Source I - Draft Email to a Principal

Use this reading for questions 1 to 4.

hi principal i want a chess club at school lots of kids like chess can we have one thanks sam

The message has a real request, but its tone and form are too casual for a school leader, and it gives no reasons, plan, or offer to help.

1 **According to Source I, what is the main problem with Sam's email?**

- A it asks for a chess club
- B its tone is too casual and it gives no reasons, plan, or offer to help
- C it is too formal
- D it is too long

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2 **According to Source I, which revision would best improve the email?**

- A use a polite greeting, state reasons, propose a plan, and offer to help organize
- B add slang
- C remove the request
- D send it without a greeting

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3 **According to Source I, a polite opening for this email would be**

- A hi principal
- B yo
- C Dear Principal Lee, I am writing to propose a chess club
- D no greeting needed

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4 **According to Source I, which reason would best support a chess club?**

A chess is fun for Sam only

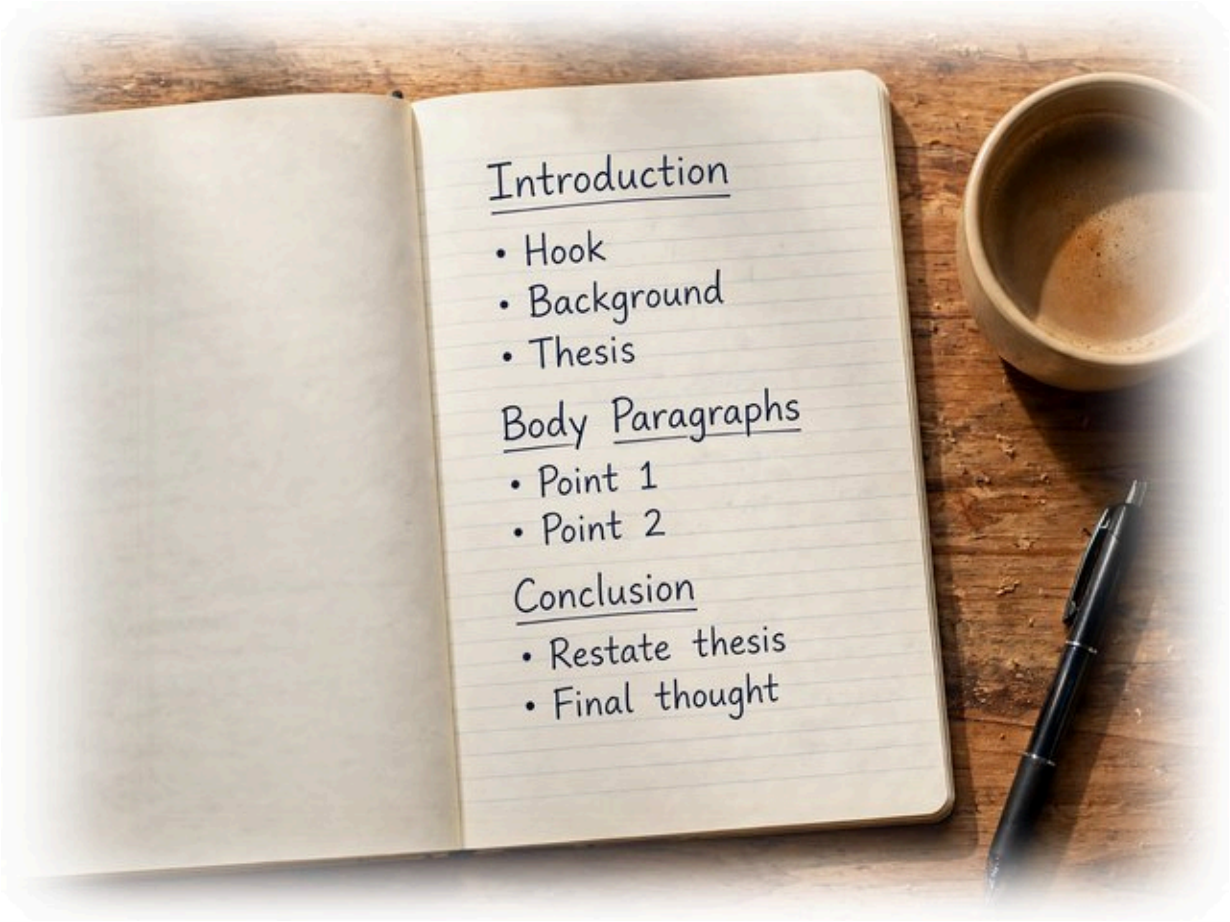
B chess needs no teacher

C chess replaces all sports

D chess builds planning skills and gives students a free after school activity

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5 **An open notebook shows a handwritten essay outline, a pen and a cup of coffee beside it. An expository essay mainly aims to**



A persuade readers to vote

B explain or inform about a topic

C tell a fictional story only

D write a poem

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ANSWER KEY

1. B
2. A
3. C
4. D
5. B

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